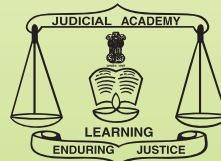


JUDICIAL ACADEMY JHARKHAND

Dhurwa, Ranchi



ACADEMIC CALENDAR 2017-2018



Judicial Academy Jharkhand

ACADEMIC CALENDAR 2017-2018

JUDICIAL ACADEMY JHARKHAND

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Transparency, financial discipline and accountability are fundamental values to which any authority discharging public functions must be committed to.

– Dr. T.S. Thakur C.J.I, in BCCI Vs. Cricket Association of Bihar

April

2017

M	T	W	T	F	S	S	M	T	W	T	F	S	S
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10	11 *	12 *	13 *	14	15 *	16 *	17	18 *	19 *	20 *	21 *	22 *	23 *
24	25	26	27	28	29	30							

Activities in April

- * R-1 : Role and Responsibilities of Principal Magistrate under J.J. Act for Principal Magistrate J.J. Board & Civil Judge (Jr. Div.)
- * R-2 : Tools and Techniques to expedite MACT Cases for Presiding Officers of MACT & other Officers dealing with MACT Cases
- * O-1 : Orientation Course for Newly Appointed Assistants of High Court (Batch of 50)
- * R-3 : Refresher Course for Civil Judge (Jr. Div.) Half the Strength of New Batch
- * R-4 : Addressing issues of core competence towards excellence in qualitative and quantitative Justice for Civil Judge (Jr.Div.) other than the newly inducted

LIST OF HOLIDAYS

- 05th Apr. (Wed.) **Ramnavami**
- 09th Apr. (Sun.) **Mahavir Jayanti**
- 14th Apr. (Fri.) **Ambedkar Jayanti/Good Friday**
- * **Monday Weekly Off**





Justice without force is powerless and force without justice is tyrannical
 – Blaise Pascal

May

2017

M	T	W	T	F	S	S	M	T	W	T	F	S	S
1	2	3	4	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	20	21	22	23	24	25	26	27	28
29	30	31											

Activities in May

- * R-5 : Refresher Course for Civil Judge (Jr. Div.) Remaining Half the Strength of New Batch
- * R-6 : Civil & Criminal Court Rules, relevant Provisions of C.P.C. & Cr.P.C. for Ministerial Staff of Civil Courts (Bench Clerk & Office Clerk)
- * R-7 : Addressing issues of core competence towards excellence in qualitative and quantitative Justice for Civil Judge (Jr.Div.) other than the newly inducted & Advocates
- * O-2 : Orientation Course for Newly Appointed Assistants of High Court (Rest of the Appointees)
- * R-8 : Duties & Responsibilities of Registrars of Civil Courts
- * R-9 : Language Skills in English for English Stenographers of District Courts

LIST OF HOLIDAYS

10th May (Wed.) **Budh Purnima**
 12th May (Fri.) **Shab-e-Barat**

* **Monday Weekly Off**



Judicial Academy Jharkhand



*Education is the manifestation of perfection present in man.
Divinity is the manifestation of the religion already in man.*
– Swami Vivekananda

June

2017

M	T	W	T	F	S	S	M	T	W	T	F	S	S
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12	13	14	15	16	17	18	19	20	21	22	23	24	25
26	27	28	29	30									

Activities in June

- * R-10 : Sensitization on the Role of Principal Judge for Principal Judge (Family Court)
- * R-11 : Language Skills in English for English Stenographers of District Courts
- * O-3 : Orientation Course for Newly Appointed Assistants of Civil Courts (Batch of 50)
- * R-12 : Appreciation & Recording of Electronic evidence in light of IT Act & appreciation of documentary evidence in Civil cases for C.J.M., A.C.J.M.
- * R-13 : Language Skills in English for High Court P.A., Senior P.A and Secretaries
- * R-14 : Addressing issues of core competence towards excellence in qualitative and quantitative Justice for Civil Judge (Sr. Div.) except CJM & ACJM
- * R-15 : High Court Rules, Relevant provisions of CPC, Cr.P.C., Court Fee and Limitation Act for High Court Ministerial Staff

LIST OF HOLIDAYS

- 23rd June (Fri.) **Jumm-Atul-Weda**
- 25th June (Sun.) **Rath Yatra**
- 26th & 27th June (Mon. & Tue.) **Id-ul-Fitr**
- * **Monday Weekly Off**





Order is the first requisite of Justice
 – Hegel

July

2017

M	T	W	T	F	S	S	M	T	W	T	F	S	S
					1	2	3	4	5	6*	7*	8*	9*
10	11*	12*	13*	14*	15*	16*	17	18*	19*	20*	21*	22*	23*
24	25	26	27	28	29	30	31						

Activities in July

- * **O-4** : Orientation Course for Additional Sessions Judges for Newly Promoted Officer in the District Judge Cadre
- * **O-5** : Orientation Course for Newly Appointed Assistants of Civil Courts (Batch of 50)
- * **C-1** : Conference on Intellectual Property Rights (IPR) for Principal District Judges/Civil Judge (Jr. Div.)
- * **C-2** : Inter disciplinary Conference on Sensitization on Domestic Violence for Civil Judge (Jr. Div.), C.D.P.Os., Officer In-charge Mahila Thana
- * **R-16** : Civil & Criminal Court Rules, relevant Provisions of C.P.C. & Cr.P.C. for Ministerial Staff of Civil Courts (Bench Clerk & Office Clerk)
- * **R-17** : Language Skills in English for English Stenographers of District Courts

LIST OF HOLIDAYS

* **Monday Weekly Off**





*Justice is truth in action
– Benjamin Disraeli*

August

2017

M	T	W	T	F	S	S	M	T	W	T	F	S	S
	1	2	3	4	5 *	6 *	7	8	9	10	11	12	13
14	15	16 *	17 *	18 *	19 *	20 *	21	22 *	23 *	24 *	25 *	26 *	27 *
28	29 *	30	31										

Activities in August

- * **R-18** : Laws of Inheritance and Partition for Civil Judge (Sr. Div.)/ Sub-Judge I /Sub-Judge II & Presiding Officers of Land Acquisition Courts
- * **O-6** : Orientation Course for Newly Appointed Assistants of Civil Courts (Batch of 50)
- * **C-3** : Inter disciplinary Conference on Challenges & Constraints faced in implementation of NDPS Act for District Judge-cum-Additional Sessions Judges, Special Prosecutors, Inspectors & S.D.P.O.
- * **R-19** : Refresher Course for Additional Sessions Judges & Prosecutor conducting Sessions Trial

LIST OF HOLIDAYS

- 14th Aug. (Mon.) **Krishna Janmashtami**
- 15th Aug. (Tue.) **Independence Day**
- * **Monday Weekly Off**





Virtue is the only friend that follows us ever beyond our existence
 – Swami Vivekanand

September

2017

M	T	W	T	F	S	S	M	T	W	T	F	S	S
				1	2	3	4	5	6	7	8	9*	10*
11	12	13	14	15	16*	17*	18	19	20	21	22	23	24
25	26	27	28	29	30								

Activities in September

- * C-4 : Inter disciplinary Conference on Revenue Laws for Civil judge (Sr. Div) & Revenue Officers of the State (CO/LRDC/BDO/Addl. Collector)
- * R-20 : N.I .Act, Arms Act ,Forest Act, Excise Act for Civil Judge (Jr.Div)
- * R-21 : Language Skills in English for High Court P.A., Senior P.A and Secretaries

LIST OF HOLIDAYS

- 02nd Sep. (Sat.) **Id-ul-Juha (Bakrid)/Karma Puja**
- 05th Sep. (Tue.) **Anant Chaturdashi**
- 19th Sep. (Tue.) **Mahalaya**
- 25th Sep. to 28th Oct. (Mon. to Sat)
Annual Vacation
- * **Monday Weekly Off**





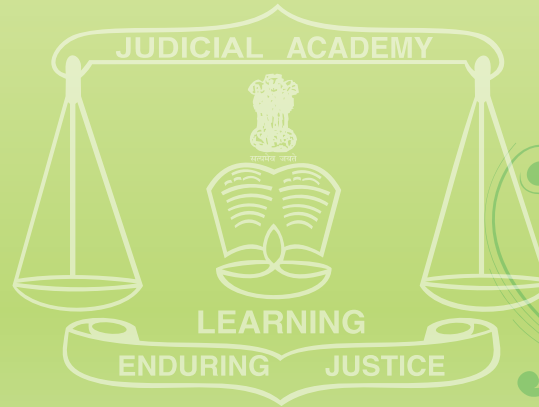
October

2017

M	T	W	T	F	S	S	M	T	W	T	F	S	S
						1	2	3	4	5	6	7	8
9	10	11	12	13	14	15	16	17	18	19	20	21	22
23	24	25	26	27	28	29	30	31					

LIST OF HOLIDAYS
 25th Sep. to 28th Oct.
 (Mon. to Sat)
Annual Vacation

*** Monday Weekly Off**



Judicial Academy Jharkhand

*If 'A' is success in life, $A=X+Y+Z$.
 X is work, Y is play and Z is keep your mouth shut
 – Albert Einstein*





*Develop a passion for learning.
If you do, you will never cease to grow
– Anthony J. D'Angelo*

November

2017

M	T	W	T	F	S	S	M	T	W	T	F	S	S
		1	2	3	4	5 *	6	7	8	9	10	11	12
13	14	15	16	17	18 *	19 *	20	21 *	22 *	23 *	24 *	25 *	26 *
27 *	28 *	29 *	30 *										

Activities in November

- * R-22 : Seminar on “The need for protecting and safeguarding the interest of labour as human being” for Presiding Officers, Labour Court
- * R-23 : Refresher Course-I for District-cum-Additional Sessions Judges
- * R-24 : Civil & Criminal Court Rules, relevant Provisions of C.P.C. & Cr.P.C. for Ministerial Staff of Civil Courts (Bench Clerk & Office Clerk)
- * O-7 : Orientation Course for Newly Appointed Assistants of Civil Courts (Rest of the Appointees) (21st Nov. to 3rd Dec.)
- * C-5 : Conference on Crime against Women, Prevention of Atrocities Act

LIST OF HOLIDAYS

04th Nov. (Sat.)

Guru Nanak Jayanti/Kartik Purnima

09th Nov. (Thu.) Chehallum

15th Nov. (Wed.) Birsa Jayanti

* Monday Weekly Off





*We cannot as Judges be ignorant of which is
common knowledge to all men
– Felix Frankfurter*

December

2017

M	T	W	T	F	S	S	M	T	W	T	F	S	S
				1*	2	3*	4	5	6	7	8	9*	10*
11	12	13	14	15	16*	17*	18	19	20	21	22	23	24
25	26	27	28	29	30	31							

Activities in December

- * C-6 : Conference on Principles of sentencing & Victim Rights
- * R-25 : Refresher Course II for District-cum-additional Sessions Judges
- * O-7 : Orientation Course for Newly Appointed Assistants of Civil Courts (Rest of the Appointees) (21st Nov. to 3rd Dec.)

LIST OF HOLIDAYS

02nd Dec. (Dec.) **Milad-un-Nabi**
25th to 31st Dec. (Mon. to Sun.)
Christmas / Winter Vacation
*** Monday Weekly Off**





*A lie can travel half way around the world,
while the truth is putting on its shoes*
– Mark Twain

January

2018

M	T	W	T	F	S	S	M	T	W	T	F	S	S
1	2	3	4	5	6 *	7 *	8	9	10	11	12	13	14
15	16	17	18	19	20 *	21 *	22	23	24	25	26	27 *	28 *
29	30	31											

Activities in January

- * R-26 : Enhancing judicial qualities attitude & skill of judicial officers in criminal trial for District-cum-Additional Sessions Judges
- * R-27 : The Railway Property (Unlawful Possession) Act, 1966, & Appreciation of Evidence for Railway Magistrates & Civil Judge (Jr. Div.)
- * R-28 : Refresher Course for Head Clerks, Accountants & Saristedars of Civil Courts
- * R-29 : Refresher Course for District-cum-Additional Sessions Judges

LIST OF HOLIDAYS

- * Monday Weekly Off





An investment in knowledge pays the best interest
 – Benjamin Franklin

February

2018

M	T	W	T	F	S	S	M	T	W	T	F	S	S
			1	2	3	4 *	5	6	7	8	9	10	11
12	13	14	15	16	17 *	18 *	19	20	21	22	23	24	25
26	27	28											

Activities in February

- * C-7 : Inter disciplinary Conference on Medico-Legal Jurisprudence for Doctors & District & Addl. Sessions Judges & Police Officers
- * R-30 : Language Skills in English for English Stenographers of District Courts
- * R-31 : High Court Rules, Relevant provisions of CPC, Cr.P.C., Court Fee and Limitation Act for High Court Ministerial Staff

LIST OF HOLIDAYS

* Monday Weekly Off





Virtue appears from good deeds, and wisdom appear from a pure and peaceful mind. To walk safely through the maze of life, one needs the light of wisdom and guidance of virtue
 – Gautam Budha

March

2018

M	T	W	T	F	S	S	M	T	W	T	F	S	S
			1	2	3	4	5	6	7	8	9	10*	11
12	13	14	15	16	17*	18*	19	20	21	22	23	24	25
26	27	28	29	30	31								

Activities in November

- * **C-8** : Inter disciplinary Conference on ADR in reference to Order 10 read with section 89 of CPC for Advocates and Civil Judge (Jr. Div.)
- * **C-9** : Conference on the Role of prosecution and court in CBI cases for C.B.I. Judges, Addl. Sessions Judges including Vigilance, prosecutors

LIST OF HOLIDAYS

- * **Monday Weekly Off**



Academic Calendar for the year 2017-2018 (From 01.04.2017 to 31.03.2018)

Month : April '2017

Course Code : R-1 Target Group : **Principal Magistrate J.J. Board & Civil Judge (Jr. Div.)**

Duration : 02 Days Date : **01st - 02nd Apr. (Sat –Sun)**

Title of the Course : Role and Responsibilities of Principal Magistrate under J.J. Act. * Child Psychology * Provisions of J.J. Act 2015 * Age determination * Provision of Bail * Discussion on Relevant Case Laws * Judgment Writing & Study of Model Judgment * Jharkhand Prevention of Witch craft Act

Course Code : R-2 Target Group : **Presiding Officers of MACT & other Officers dealing with MACT Cases**

Duration : 01 Day Date : **08th April (Saturday)**

Title of the Course : Tools and Techniques to expedite MACT Cases * Section 166, 140 and Section 163 A of MV Act * Just Compensation * Latest case laws

Course Code : O-1 Target Group : **Newly Appointed Assistants of High Court (Batch of 50)**

Duration : 2 Weeks Date : **11th -23rd April (Tue – Sun)**

Title of the Course : Orientation Course * General Outline of Judicial Structure * Jharkhand High Court Rules * Civil Procedure Code * Criminal Procedure Code * Stamp Reporting * Filing * Minutes and Notes making Judicial Ethics * Stress Management * Basic English Grammar and Comprehension * Account and Financial Rules * Service Code * Record Room Management * All other aspects related to functioning of the High Court

Course Code : R-3 Target Group : **Civil Judge (Jr. Div.) Half the Strength of New Batch**

Duration : 02 Days Date : **15th – 16th April (Sat –Sun)**

Title of the Course : Refresher Course *Charge: Forms of Charges, Contents of Charges, Joinder and non-Joinder of Charges, Alteration of charges *Recording Statement under Section 313 Cr.P.C. *Section 311 Cr.P.C. *Appreciation of evidence *Order 10, 22, 23, 26, 32, 39, 40 C.P.C. *Section 47 read with Order 21 rule 97 – 106 C.P.C. *Limitation Act & Specific Relief Act *Transfer of Property Act * Jharkhand Prevention of Witch craft Act * Discussion on Relevant Case Laws * Judgment Writing & Study of Model Judgment

Course Code : R-4 Target Group : **Civil Judge (Jr.Div.) other than the newly inducted**

Duration : 02 Days Date : **22nd – 23rd April (Sat –Sun)**

Title of the Course : Addressing issues of core competence towards excellence in qualitative and quantitative Justice *Order 10 *Order 17 *Cost- Section 35, 35A & 35 B of C.P.C. *Other relevant provisions of C.P.C. *Relevant provisions of the Limitation Act, Specific Relief Act, Transfer of Property Act, Registration Act, Chota Nagpur Tenancy Act, Santhal Pargana Tenancy Act, Bihar Land Reforms Act, *Discussion on Relevant Case Laws * Judgment Writing & Study of Model Judgment

Month : May '2017

Course Code : R-5 Target Group : **Civil Judge (Jr. Div.) Remaining Half the Strength of New Batch**

Duration : 02 Days Date : **06th – 07th May (Sat –Sun)**

Title of the Course : Refresher Course *Charge- Forms of Charges, Contents of Charges, Joinder and non-Joinder of Charges, alteration of charges *Recording Statement under Section 313 Cr.P.C. *Section 311 Cr.P.C. *Appreciation of Evidence *Order 10, 22, 23, 26, 32, 39, 40 C.P.C. *Section 47 read with Order 21 rule 97 – 106 C.P.C. * Limitation Act & Specific Relief Act * Transfer of Property Act * Jharkhand Prevention of Witch craft Act * Discussion on Relevant Case Laws * Judgment Writing & Study of Model Judgment

Course Code : R-6 Target Group : **Ministerial Staff of Civil Courts (Bench Clerk & Office Clerk)**

Duration : 02 Days Date : **06th – 07th May (Sat –Sun)**

Title of the Course : Civil & Criminal Court Rules of relevant Provisions of C.P.C. & Cr.P.C. *General Rules regarding Practice & Procedure * Rules regarding Practice & Procedure under Special Acts * Records * Information & Copies, Commission, Record Room

Course Code : R-7 Target Group : **Civil Judge (Jr.Div.) other than the newly inducted & Advocates**

Duration : 02 Days Date : **13th – 14th May (Sat –Sun)**

Title of the Course : Addressing issues of core competence towards excellence in qualitative and quantitative Justice *Order 10, 11 *Order 17 * Cost- Section 35, 35A & 35 B of C.P.C. * Other relevant provisions of C.P.C. * Relevant provisions of the Limitation Act, Specific Relief Act, Transfer of Property Act, Registration Act, Chota Nagpur Tenancy Act, Santhal Pargana Tenancy Act, Bihar Land Reforms Act, * Discussion on Relevant Case Laws * Judgment Writing & Study of Model Judgment

Course Code : O-2 Target Group : **Newly Appointed Assistants of High Court (Rest of the Appointees)**

Duration : 02 Weeks Date : **16th – 28th May (Tue-Sun)**

Title of the Course : Orientation Course * General Outline of Judicial Structure *Jharkhand High Court Rules * Civil Procedure Code * Criminal Procedure Code * Stamp Reporting * Filing * Minutes and Notes making Judicial Ethics * Stress Management * Basic English Grammar and Comprehension * Account and Financial Rules * Service Code * Record Room Management * All other aspects related to functioning of the High Court

Course Code : R-8 Target Group : **Registrars of Civil Courts**

Duration : 02 Days Date : **20th - 21st May (Sat –Sun)**

Title of the Course : Duties & Responsibilities of Registrars *Civil Court Rules *Criminal Court Rules, Finance Rules *Treasury Code *Jharkhand Service Code *Departmental Proceedings *RTI

Course Code : R-9 Target Group : **English Stenographers of District Courts**

Duration : 02 Days Date : **20th - 21st May (Sat –Sun)**

Title of the Course : Language Skills in English * English Comprehension * Enriching Vocabulary * Appropriate Usage of Punctuation, Preposition * Understanding Secretarial Practices * Preparing Legal Notes and Routine Orders * Drafting Letters and other Official Responses * Docketing Documents

Month : June '2017

Course Code : R-10 Target Group : **Principal Judge (Family Court)**

Duration : 02 Days Date : **03rd-04th June (Sat –Sun)**

Title of the Course : Sensitization on the Role of Principal Judge (Family court) Under the Family Courts Act with reference to laws relating to *Marriage, *Divorce, *Succession, Child Custody , Adoption, *Guardianship Disputes *Maintenance,* Application of ADR to resolve family dispute

Course Code : **R-11** Target Group : **English Stenographers of District Courts**

Duration : **02 Days** Date : **03rd-04th June (Sat –Sun)**

Title of the Course : Refreshing Language Skills in English * English Comprehension * Enriching Vocabulary * Appropriate Usage of Punctuation, Preposition * Understanding Secretarial Practices * Preparing Legal Notes and Routine Orders * Drafting Letters and other Official Responses * Docketing Documents

Course Code : **O-3** Target Group : **Newly Appointed Assistants of Civil Courts (Batch of 50)**

Duration : **2 Weeks** Date : **06th-18th June (Tue –Sun)**

Title of the Course : Orientation Course * General Outline of Judicial Structure * Civil Procedure Code * Criminal Procedure Code* Civil and Criminal Court Rules* Indian Penal Code* Local Laws* Court Fees Act * Limitation Act* Suit Valuation Act* Registers* Filing * Minutes and Notes making * Judicial Ethics* Stress Management*Basic English Grammar and Comprehension * Account and Financial Rules* Service Code* Record Room Management* All other aspects related to functioning of the Civil Court

Course Code : **R-12** Target Group : **C.J.M., A.C.J.M.**

Duration : **02 Days** Date : **10th-11th June (Sat –Sun)**

Title of the Course : Appreciation & Recording of Electronic evidence in light of IT Act & appreciation of documentary evidence in Civil cases *Cyber Laws, forensic, medical jurisprudence *Bail & General Principles of Criminal Trial *Relevant Provisions of Cr.P.C. IPC and J.J. Act *Discussing the Latest Relevant Case Laws*Sentencing, Compensation & Judgment writing

Course Code : **R-13** Target Group : **High Court P.A., Senior P.A and Secretaries**

Duration : **02 Days** Date : **10th-11th June (Sat –Sun)**

Title of the Course : Language Skills in English *English Comprehension* Enriching Vocabulary* Appropriate Usage of Punctuation, Preposition * Understanding Secretarial Practices * Preparing Legal Notes and Routine Orders* Drafting Letters and other Official Responses* Docketing Documents

Course Code : **R-14** Target Group : **Civil Judge (Sr. Div.) except CJM & ACJM**

Duration : **02 Days** Date : **17th-18th June (Sat –Sun)**

Title of the Course : Addressing issues of core competence towards excellence in qualitative and quantitative Justice

*Order 10, 17, *Section 34,*Cost – Section 35, 35 A, and 35 B of C.P.C. * Relevant provisions of the Limitation Act, Specific Relief Act, Transfer of Property Act, Registration Act, Chota Nagpur Tenancy Act, Santhal Pargana Tenancy Act, Bihar Land Reforms Act, * Discussion on Relevant Case Laws * Judgment Writing & Study of Model Judgment

Course Code : **R-15** Target Group : **High Court Ministerial Staff**

Duration : **02 Days** Date : **17th - 18th June (Sat –Sun)**

Title of the Course : High Court Rules, Relevant provisions of CPC, Cr.P.C., Court Fee and Limitation Act *Filing Procedure, Registration and listing of Cases *Provisions relating to filing of caveats *Stamp Reporting *Preparation of paper books *Fees and

costs *Lawazima matters*Information and inspection of records*Issuance of certified copies *Preservation and Destruction of Civil and Criminal Cases records

Month : July '2017

Course Code : **O-4** Target Group : **Newly Promoted Officer in the District Judge Cadre**

Duration : **04 Days** Date : **06th-09th July (Thu-Sun)**

Title of the Course : Refresher Course for Additional Sessions Judges *Appreciation of Evidence with Special reference to Dying Declaration, Electronic Evidence, Post-mortem reports, injury reports. *DNA Fingerprinting*Relevant provision of C.P.C. related to first appeal and review *Indian Succession Act, NDPS *Relevant provisions of Cr.P.C. related to Sessions trial, appeal & revision *Topic related to MACT * Sentencing Compensation & Judgment writing

Course Code : **O-5** Target Group : **Newly Appointed Assistants of Civil Courts (Batch of 50)**

Duration : **02 Weeks** Date : **11th – 23th July (Tue-Sun)**

Title of the Course : Orientation Course * General Outline of Judicial Structure * Civil Procedure Code * Criminal Procedure Code* Civil and Criminal Court Rules* Indian Penal Code* Local Laws* Court Fees Act * Limitation Act* Suit Valuation Act* Registers* Filing * Minutes and Notes making * Judicial Ethics* Stress Management*Basic English Grammar and Comprehension * Account and Financial Rules* Service Code* Record Room Management* All other aspects related to functioning of the Civil Court

Course Code : **C-1** Target Group : **Principal District Judges/Civil Judge (Jr. Div.)**

Duration : **01 Day** Date : **16th July (Sunday)**

Title of the Course : Conference on Intellectual Property Rights (IPR) Law related to * Copy Rights, designs, trademarks,

*Enforcing IP Rights in India *IP rights an International considerations

Course Code : **C-2** Target Group : **Civil Judge (Jr. Div.), C.D.P.Os., Officer In-charge Mahila Thana**

Duration : **01 Day** Date : **23rd July (Sunday)**

Title of the Course : Inter Disciplinary Conference on Sensitization on Domestic Violence * Domestic Violence Act, Role of the Police Officers, Service Providers, Protection Officers (C.D.P.O.) & Judicial Officers * Counseling an Assistance of Welfare experts * Various reliefs under Domestic Violence Act * Consequences in case of breach of Violation of Orders including Protection Order

Course Code : **R-16** Target Group : **Ministerial Staff of Civil Courts (Bench Clerk & Office Clerk)**

Duration : **02 Days** Date : **22nd - 23rd July (Sat –Sun)**

Title of the Course : Civil & Criminal Court Rules, relevant Provisions of C.P.C. & Cr.P.C. *General Rules regarding Practice & Procedure *Rules regarding Practice & Procedure under Special Acts *Records *Information & Copies, Commission, Record Room *Execution of decrees, Accounts *Stamp Act *Suit Valuation Act

Course Code : **R-17** Target Group : **English Stenographers of District Courts**

Duration : **02 Days** Date : **22nd – 23rd July (Sat –Sun)**

Title of the Course : Language Skills in English *English Comprehension * Enriching Vocabulary * Appropriate Usage of Punctuation, Preposition * Understanding Secretarial Practices * Preparing Legal Notes and Routine Orders * Drafting Letters and

other Official Responses * Docketing Documents

Month : August '2017

Course Code : **R-18** Target Group : **Civil Judge (Sr. Div.)/ Sub-Judge I /Sub-Judge II & Presiding Officers of Land**

Acquisition Courts Duration : **02 Days** Date : **05th -06th Aug (Sat –Sun)**

Title of the Course : Laws of Inheritance and Partition *Hindu & Mohammedan Laws of Succession *Customary Law Succession *Land Acquisition Act 1894 *Right to fair Compensation and transparency in Land Acquisition rehabilitation and resettlement Act 2013

*Relevant Provisions of CPC, * Discussion on Relevant Case Laws * Judgment Writing & Study of Model Judgment

Course Code : **O-6** Target Group : **Newly Appointed Assistants of Civil Courts (Batch of 50)**

Duration : **02 Weeks** Date : **16th -29th Aug (Wed-Tue)**

Title of the Course : Orientation Course * General Outline of Judicial Structure * Civil Procedure Code * Criminal Procedure Code * Civil and Criminal Court Rules * Indian Penal Code * Local Laws * Court Fees Act * Limitation Act * Suit Valuation Act * Registers * Filing * Minutes and Notes making * Judicial Ethics * Stress Management *Basic English Grammar and Comprehension * Account and Financial Rules * Service Code * Record Room Management * All other aspects related to functioning of the Civil Court

Course Code : **C-3** Target Group : **District Judge-cum-Additional Sessions Judges, Special Prosecutors, Inspectors & S.D.P.O.**

Duration : **01 Day** Date : **20th Aug (Sunday)**

Title of the Course : Inter disciplinary Conference on Challenges & Constraints faced in implementation of NDPS Act

*Procedural Safeguard in matter of search, Seizure & Forwarding of Sample to SFSL with special reference to Section 42, 43, 44, 46, 50, 52 A

Course Code : **R-19** Target Group : **Additional Sessions Judges & Prosecutor conducting Sessions Trial**

Duration : **02 Days** Date : **26th-27th Aug (Sat –Sun)**

Title of the Course : Refresher Course on General Provision of Criminal trial in light of latest case laws *Compounding of Offences and Withdrawal of prosecution *Constitution Bench Judgments on Compensation and Sentencing *Role of Prosecutor as friend of the Court

Month : September '2017

Course Code : **C-4** Target Group : **Civil judge (Sr. Div.) & Revenue Officers of the State (CO/LRDC/BDO/Addl. Collector)**

Duration : **02 Days** Date : **09th -10th Sept. (Sat –Sun)**

Title of the Course : Inter disciplinary Conference on Revenue Laws * Relevant provisions of the, *Chota Nagpur Tenancy Act, *Santhal Pargana Tenancy Act, *Bihar Land Reforms Act, *Transfer of property Act * Registration Act *Contract Act

* Discussion on Relevant Case Laws * Judgment Writing & Study of Model Judgment

Course Code : **R-20** Target Group : **Civil Judge (Jr.Div)**

Duration : **02 Days** Date : **16th -17th Sept. (Sat –Sun)**

Title of the Course : N.I. Act, Arms Act ,Forest Act, Excise Act *Judgment writing/ model Judgment *The Procedural Requirement of Search & Seizure in Arms Act Cases. Differentiating ammunitions between prohibited and non prohibited *The appreciation of Ballistic reports and sanction Arms Cases *Latest amendment in N.I. Act relevant for cheque bouncing Cases *Case

laws regarding service of notice & filing of complaint *liability of Directors of company/Partners of Partnership firm in Cheque bouncing Cases*Indian Forest Act (Relevant provisions&latest case laws) * Jharkhand Prevention of Witch Craft Act

Course Code : **R-21** Target Group : **High Court P.A., Senior P.A and Secretaries**

Duration : **01 Day** Date : **16th -17th Sept. (Sat –Sun)**

Title of the Course : Language Skills in English *English Comprehension* Enriching Vocabulary* Appropriate Usage of Punctuation, Preposition * Understanding Secretarial Practices * Preparing Legal Notes and Routine Orders* Drafting Letters and other Official Responses* Docketing Documents

Month : November '2017

Course Code : **R-22** Target Group : **Presiding Officers Labour Court**

Duration : **01 Day** Date : **5th Nov (Sunday)**

Title of the Course : Seminar on “ The need for protecting and safeguarding the interest of labour as human being .”

Course Code : **R-23** Target Group : **District-cum-Additional Sessions Judges**

Duration : **02 Days** Date : **18th -19th Nov (Sat –Sun)**

Title of the Course : Refresher Course I *Relevant Provision of C.P.C., Specific relief Act, Indian registration Act , Evidence Act, Limitation Act, Transfer of property Act, Contract Act*Discussion on the power & role of first appellate authority under CPC *Understanding, Miscellaneous appellate & Review Jurisdiction * Discussion on Relevant Case Laws *Judgment writing

Course Code : **R-24** Target Group : **Ministerial Staff of Civil Courts (Bench Clerk & Office Clerk)**

Duration : **02 Days** Date : **18th -19th Nov. (Sat –Sun)**

Title of the Course : Civil & Criminal Court Rules, relevant Provisions of C.P.C. & Cr.P.C. *General Rules regarding Practice & Procedure*Rules regarding Practice & Procedure under Special Acts*Records*Information & Copies, Commission, Record Room*Execution of decrees, Accounts *Stamp Act*Suit Valuation Act

Course Code : **O-7** Target Group : **Newly Appointed Assistants of Civil Courts (Rest of the Appointees)**

Duration : **02 Weeks** Date : **21st Nov -3rd Dec (Tue-Sun)**

Title of the Course : Orientation Course * General Outline of Judicial Structure* Civil Procedure Code * Criminal Procedure Code* Civil and Criminal Court Rules* Indian Penal Code* Local Laws* Court Fees Act* Limitation Act* Suit Valuation Act* Registers * Filing * Minutes and Notes making* Judicial Ethics* Stress Management*Basic English Grammar and Comprehension * Account and Financial Rules* Service Code* Record Room Management* All other aspects related to functioning of the Civil Court

Course Code : **C-5**

Duration : **01 Day** Date : **26th Nov. (Sunday)**

Title of the Course : Conference on Crime against Women, Prevention of Atrocities Act. *Challenges under J.J. Act *Prevention of Children from Sexual Offence Act *Jharkhand Prevention of Witch craft Act *Sexual Harassment of Women at Workplace (Prevention Prohibition & Redressal) Act 2013 *Child Labour (Prohibition & Regulation) Act *Role of Special Courts in

Trial of SC-ST Cases in light of 2015 Amendments

Month : December '2017

Course Code : C-6

Duration : 02 Days Date : 09th-10th Dec. (Sat –Sun)

Title of the Course : Conference on Principles of sentencing & Victim Rights *Evolution of Sentencing through Judicial Pronouncements * Sentencing guidelines for imposing death sentence *Definition of Rights of victims under Cr.P.C. *Victim compensation

Course Code : R-25 Target Group : District-cum-Additional Sessions Judges

Duration : 02 Days Date : 16th -17th Dec (Sat –Sun)

Title of the Course : Refresher Course II*Issues involved in course of Sessions Trial *Sentencing & Compensation *Rights of the victim *Standards of Judicial Conduct & behavior *Age assessment juvenile Under J.J. Act * Discussion on Relevant Case Laws *Judgment Writing

Month : January '2018

Course Code : R-26 Target Group : District-cum-Additional Sessions Judges

Duration : 02 Days Date : 6th -7th Jan (Sat –Sun)

Title of the Course : Enhancing judicial qualities attitude & skill of judicial officers in criminal trial *Recording Statement under Section 313 Cr.P.C. *Controlling cross-examination*Rights of the accused *Laws relating to victim compensation*Sentencing* Discussion on Relevant Case Laws* Judgment Writing & Study of Model Judgment

Course Code : R-27 Target Group : Railway Magistrates & Civil Judge (Jr. Div.)

Duration : 02 Days Date : 20th – 21st Jan (Sat –Sun)

Title of the Course : The Railway Property (Unlawful Possession) Act, 1966, & Appreciation of Evidence *The Railway Property (Unlawful Possession) Act, 2012 amendments *Procedure of trial under RPUP Act Cases*Summary trial under RPUP Act*Circumstantial evidence*Admission Confession *Disclosure Statement *Hearsay evidence* Discussion on Relevant Case Laws* Judgment Writing & Study of Model Judgment

Course Code : R-28 Target Group : Head Clerks, Accountants & Saristedars of Civil Courts

Duration : 02 Days Date : 20th - 21st Jan (Sat –Sun)

Title of the Course : Refresher Course *General Rules regarding Practice & Procedure*Rules regarding Practice & Procedure under *Special Acts*Records*Information & Copies*Commission*Record Room*Execution of decrees *Accounts *Stamp Act *Suit Valuation Act

Course Code : R-29 Target Group : District-cum-Additional Sessions Judges

Duration : 02 Days Date : 27th-28th Jan (Sat –Sun)

Title of the Course : Refresher Course *Relevant Provision of C.P.C., Specific relief Act, Indian registration Act , Evidence Act, Limitation Act, Transfer of property Act, Contract Act *Discussion on the power & role of first appellate authority under CPC

*Understanding, Miscellaneous appellate & Review Jurisdiction * Discussion on Relevant Case Laws *Judgment writing

Month : February '2018

Course Code : C-7 Target Group : Doctors & District & Addl. Sessions Judges & Police Officers

Duration : 01 Day Date : 04th Feb. (Sunday)

Title of the Course : Conference on Medico-Legal Jurisprudence * Medico legal opinion in Cases of Rape, Murder , death by poisoning preservation of viscera * Cases U/S 307 & 326 Acid attack cases*Forensic evidence, collection of sample, Appreciation of evidence post-mortem changes and time since death, ante-mortem and post mortem injuries etc.

Course Code : R-30 Target Group : English Stenographers of District Courts

Duration : 02 Days Date : 17th – 18th Feb (Sat –Sun)

Title of the Course : Language Skills in English *English Comprehension* Enriching Vocabulary* Appropriate Usage of Punctuation, Preposition * Understanding Secretarial Practices * Preparing Legal Notes and Routine Orders* Drafting Letters and other Official Responses* Docketing Documents

Course Code : R-31 Target Group : High Court Ministerial Staff

Duration : 01 Day Date : 18th Feb (Sunday)

Title of the Course : High Court Rules, Relevant provisions of CPC, Cr.P.C., Court Fee and Limitation Act *Filing Procedure, Registration and listing of Cases *Provisions relating to filing of caveats *Stamp Reporting *Preparation of paper books *Fees and costs *Lawazima matters*Information and inspection of records*Issuance of certified copies*Preservation and Destruction of Civil and Criminal Cases records

Month : March '2018

Course Code : C-8 Target Group : Advocates and Civil Judge (Jr. Div.)

Duration : 01 Day Date : 10th Mar. (Saturday)

Title of the Course : Inter disciplinary Conference on ADR in reference to Order 10 read with section 89 of CPC*The directions of the Apex Court in Afscon Case*Duties of the Civil Court at first hearing in a civil suit. *The object and scope of Lok Adalat*Role and duties of Referral Judges

Course Code : C-9 Target Group : C.B.I. Judges, Addl. Sessions Judges including Vigilance , prosecutors

Duration : 02 Days Date : 17th-18th Mar. (Sat –Sun)

Title of the Course : Conference on the Role of prosecution and court in CBI cases*Prevention of Corruption Act 1988 *Prevention of money laundering Act 2002*Section 409 IPC*The requirement of Sanction *Appreciation of Documentary evidence in PC Act Cases understanding digital evidence *Sentencing

METHODOLOGY

- (i) Lecture with Powerpoint presentation method.
- (ii) Interactive method based on questionnaires.
- (iii) Individual and group presentation by participants.
- (iv) Judgment and order writings.
- (v) Audio video methods.