

# **Judicial Academy, Jharkhand**

## **Refresher Training Programme for Registrars / Judge I/C of District Courts (R-11)**

[15<sup>th</sup> December, 2024 ]

### **Target Group : Registrar / Judge In-charge of Civil Courts**

<b>Scheduled Time</b>	<b>Topics for Deliberation</b>	<b>Resource Person</b>
10:00 am to 10:30 am	Registration and Group Photography	
10:30 am to 11:30 am	Brief discussion on Finance Rules and Principles of Government Accounting	Sri Mithilesh Kr. Jha, Sr. Audit Officer, Regional Training Institute, Ranchi
11:30 am to 11:45 am	Tea break	
11:45 am to 1:00 pm	Preparation of budget, Supplementary budget and purchase	-Do-
01:00 pm to 2:00 pm	Lunch	
02:00 pm to 3:30 pm.	Brief Discussion on Jharkhand Service Code in special reference to: <ul style="list-style-type: none"><li>• Leave Rules,</li><li>• Departmental Enquiry,</li><li>• Disciplinary Proceeding,</li><li>• Government Servant Code of Conduct Rule</li></ul>	Sri Rajeev Ranjan Tiwari, Section Officer, Horticulture Directorate.  Sri Sanjay Kumar, Section Officer, Dept. of Personnel, Administrative Reforms and Rajbhasha
03:30 pm to 3:45 pm	Tea Break	
3:45 pm to 5:00 pm	Duties and Responsibilities of Registrars / Judge In-charge enshrined in Civil Court & Criminal Court Rules of High Court of Jharkhand	Sri Laxmikant Addl. Director-cum- Sr. Faculty Member, JAJ

  
Director I/C