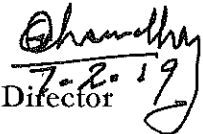


**Refresher Training Course on “Civil & Criminal Court Rules and relevant Provisions of
C.P.C. & Cr.P.C.” (Course No. MS - 11)
Target Group – Assistants of District Courts**

[23rd – 24th February, 2019]

Date	Scheduled Time	Routine	Guest Speaker
23/02/2019	09.30 am to 10.00 am	Registration	
	10.00am to 11.30 am	General Rules Regarding Practice & Procedure, Arrangement and Preservation of Records	Sri S. C. Lal, Advocate Civil Court, Ranchi
	11.30 am to 11.45 am	Group Photography followed by Tea break	
	11.45 am to 1.00 pm	Execution of Decrees, Information & Copies, Commercial & Record Rules	-Do-
	01.00 pm to 2.00 pm	Lunch	
	02.00 pm to 3.15 pm	Stamp reporting, Fees & Costs	Sri Sanjay Kumar Record Keeper, Civil Court, Ranchi
	03.15 pm to 3.30 pm	Tea Break	
	3.30 pm to 5.00 pm	Accounts & Finance Rules	Sri Chandra Shekhar Jha Assistant Registrar, High Court of Jharkhand
24/02/2019	10.00am to 11.30 am	Role of Assistants in Civil Court Rules	Sri Anup Kumar Sinha, Judicial Saristedar, Civil Court, Ranchi
	11.30 am to 11.45 am	Tea break	
	11.45 am to 1.00 pm	Computerization in Civil Courts	Sri Bhaskar Kumar, Assistant, Deputed in the office of C.P.C., High Court of Jharkhand
	01.00 pm to 2.00 pm	Lunch & Way Forward	


 7-2-19
 Director