**Refresher Training Course on** “**Civil & Criminal Court Rules, relevant Provisions of C.P.C. & Cr.P.C.**” (Course No. R-24)

**Target Group – Ministerial Staff of Civil Courts (OC & BC)**

***[18th – 19th November 2017]***

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| **Date** | **Scheduled Time** | **Routine** | **Guest Speaker** |
| **18/11/2017** | **09.30 am to 10.00 am** | **Registration followed by Group Photography** |  |
|  | **10.00am to 11.30 am** | **General Rules Regarding Practice & Procedure** | **Sri S.C. Lal,**  **Advocate,**  **(Retd. Saristedar)**  **Civil Court, Ranchi** |
| **11.30 am to 11.45 am** | **Tea break** |  |
| **11.45 am to 1. 00 pm** | **Execution of Decrees, Information & Copies, Commercial & Record Rules** | **Sri S.C. Lal,**  **Advocate,**  **(Retd. Saristedar)**  **Civil Court, Ranchi** |
| **01.00 pm to 2.00 pm** | **Lunch** |  |
| **02.00 pm to 3.15 pm** | **Understanding UBUNTU** | **Sri Anuj Kumar,**  **Ranchi** |
| **03.15 pm to 3.30 pm** | **Tea Break** |  |
| **3.30 pm to 5.00 pm** | **Stamp reporting(Suit valuation, Court fees & Stamp fee Act)** | **Sri Sanjai Prasad**  **Sirestedar,**  **Civil Court, Ranchi** |
| **19/11/2017** | **10.00am to 11.30 am** | **Limitation Act, Production impounding and return of documents** | **Sri Ajai Kumar,**  **Assistant,**  **Civil Court, Lohardagga** |
|  | **11.30 am to 11.45 am** | **Tea break** |  |
| **11.45 am to 1. 00 pm** | **Relevant Provisions of CPC** | **Smt. Veena Misra,**  **Addl. Director II,**  **Judicial Academy Jharkhand** |
| **01.00 pm to 2.00 pm** | **Lunch & Way Forward** |  |

**Director**